General Purpose Classrooms Policies

**Please Note:** Food is prohibited in General Purpose Classrooms. Alcohol is not permitted in any space reserved through the Office of Event Services.

**Open to the public** - If the reservation is open to members outside of the reserving organization it is deemed as open to the public.

**Members only** - If the reservation is only open to members of the reserving organization it is deemed as members only.

- General Purpose Classrooms are provided as meeting spaces for student organizations and University departments.
- Carolina Union Guest Services staff will be provided to ensure safe use of spaces for members only reservations.
- Student organizations will be responsible for costs associated open to public reservations.
- Reservations are available two weeks after the start of the current semester on the First Day of Reservations in the Event Services Office.

**Self-Service Classrooms**

Carroll 111, Hamilton 100, Hanes Art Center 121, Howell 115, and Manning 209 are self-service spaces and will not have staff available for building access or monitoring. These rooms can be reserved no more than once a week for the duration of a semester by student organizations demonstrating need for large space for their regular meetings. To qualify for a weekly meeting in these rooms a student organization must have at least 75 attending members.

This policy follows the UNC-CH [Facilities Use Policy](https://carolinaunion.unc.edu/services/reserve-space/event-services-policies/general-purpose-classrooms-policies)

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