

## Programs Serving Minors on Campus

Student organizations that bring minors to campus or conduct virtual programming for minors should be aware of the University's policy regarding minors on campus. If this is a function of your organization you should strive to create a welcoming and safe environment for all individuals visiting the University. Some specific requirements are addressed here, but be sure to access the policy in its entirety at the website listed below.

- Getting Registration and Approval
  - Prior to bringing any minors to campus or conducting virtual programming for minors, your student organization will need to have your program registered and approved by the University's Coordinator for the Protection of Minors. This includes both daytime and nighttime programs.
- Background Checks
  - Any faculty, staff, students, or volunteers over the age of 18 assisting in the administration of the program must complete a background check if one has not been completed within 5 years by the University or there has been a break in service or enrollment of more than 120 days.
  - They must be completed before any program staff interacts with minors.
  - Student organizations must use a qualified background check vendor that is a member of the National Association of Background Check Screeners. Please note that if the group is being sponsored by a University department, the background checks have to go through that department's HR representative.
  - The costs for administering the background checks are borne by the student organization. The student organization can defer the cost to the individual having the background check.
  - If there is any concern over the results of a background check the student organization should consult with their own human resources professionals or legal counsel\*.
  - Other documentation will be required when background checks are not conducted during the 5-year period of validity.
- Training
  - Training mandated by the Protection of Minors Policy must be completed prior to the start of any program.

\*Feel free to consult with Carolina Student Legal Services.

Compliance with the Policy on the Protection of Minors is the responsibility of all University faculty, staff, volunteers, interns, and students, as well as anyone using University facilities.

The Protection of Minors Coordinator provides guidance and oversight, and a website with more information and resources is available at <https://protectionofminors.unc.edu/>. The Protection of Minors Coordinator can be reached at 919-843-8995 or [protectionofminors@unc.edu](mailto:protectionofminors@unc.edu).