

BOARD OF DIRECTORS

MINUTES for **December 4, 2019**

5:00 PM – 7:00 PM • 3102

ATTENDEES

PRESENT:

Jaylen Evans	Carolina Union Board Chair
Jo Briggs*	CUAB President, Board Vice-Chair
Serena Singh*	Executive Branch Appointment
Kelley Traynham*	Executive Branch Appointment
Jane Reichard*	Graduate and Professional Student Federation Chief of Staff
Kira Griffith*	President of the Residence Hall Association
Kierra Pittman*	Diversity & Multicultural Affairs
Sara Hernandez*	Multicultural Greek Council President
Alysson Valverde-Torres*	Mi Pueblo
Kathlyne Bautista*	Student Employee Lead
Wendell Gilland*	Faculty Member Appointment – Kenan-Flagler Business School
Tristan Routh*	Student Legal Services
Joe Singer	Sr. Associate Director, Carolina Union
Beth Morris	Associate Director of Communications and Creative Services
Kate Hash	ITS Chief of Staff & Interim AVC for User Support and Engagement

ABSENT:

Ashton Martin*	Student Body President
Stephen Wright*	Speaker of the Undergraduate Senate
Reeves Moseley*	Undergraduate Senate Appointment
Raymond Tu*	Campus Y
Allen O'Barr*	Counseling and Psychological Services
June Yom*	Asian American Students Association
Alexandra Marchesano	Executive Director of the Carolina Union
Caleb Ingram*	GPSF Appointment
Tamiya Troy*	Student Member At-Large
Scott Myers*	Director of Auxiliary Services

* Voting Member of the Board

MEETING SUMMARY

The Board addressed the following points on December 4, 2019:

1. The application for the CUAB President position is currently live. The baseline requirement for applicants is that they have at least one year of service with CUAB.
2. Kate Hash, the ITS Chief of Staff, proposed to the Board how the ITS Help Desk would operate in the Union Underground, should the Board choose to approve the Help Desk's relocation to the Union.
3. The Board will use the results of the Graduate Survey to create programming ideas for graduate and professional students in the upcoming semester.
4. Furniture ideas for the Legacy Room have been chosen, and Jaylen will be working to develop a layout plan and timeline to present to the Board early in the Spring 2020 semester.

CALL TO ORDER

Chairman Jaylen called the December 4, 2019 Union Board Meeting to order at 5:08 pm.

OLD BUSINESS

Approval of the November 20, 2019 Minutes

The Board was one member shy of holding quorum to approve the November 20, 2019 meeting minutes that were given out for review. The November 20, 2019 minutes will be moved for approval at the next Board of Directors meeting.

NEW BUSINESS

CUAB Updates

CUAB held the last event of the semester, Gingerbread LDOC, which garnered over 500 attendees. Additionally, the application for the CUAB President position is currently live. The baseline requirement for applicants is that they have at least one year of service with CUAB.

OFSL Updates

Before the Thanksgiving break, the Interfraternity Council held elections for their executive boards. Also, the Greek Leadership Academy and Awards Banquet will both be held in January 2020.

ITS Help Desk Presentation

Kate Hash, the ITS Chief of Staff, proposed to the Board for the ITS Help Desk to be relocated from the Undergraduate Library to the Union Underground. This move would also result in the closure of the ITS location in SASB Plaza, to allow for one central ITS location. She informed the Board of how the ITS Help Desk has operated in the past, and what these operations would look like the Union Underground, should the Board choose to approve the Help Desk's relocation to the Union. The ITS Help Desk has served over 20,000 visitors each year in its current location, with peak visiting times occurring in August, September, and January, and is staffed with 7 full time employees and 45 to 60 student employees.

Kate stated that if the ITS Help Desk were to be relocated to the Union Underground, the new location would be more accessible by students and would allow a modernization of services by enacting kiosk check-ins, pop-up workshops, and a genius bar to minimize wait times.

The timeline for the transition would start as soon as possible, should the relocation be approved. However, the ITS Help Desk would need to remain in their current space in the Undergraduate Library over the summer due to the construction in the Union Underground to support their services.

Jaylen informed Kate that the Board would be voting on the decision of the ITS Help Desk relocation during the upcoming Board meetings.

Semester Wrap-Up

Jaylen recounted the accomplishments made by the Board during the Fall of 2019 thus far. The Board has updated its By Laws, considered fundraising options to support Student Affairs and the Office of Fraternity and Sorority Life, and successfully disbursed and analyzed the Graduate Survey, which garnered over 1000 responses.

The main results of the Graduate Survey revealed that many respondents were first generation students, with a couple hundred students being parents. Many of the respondents reported that they want a mix of professional development and networking opportunities, as well as a variety of other family and non-family social events offered at different times and locations.

Jaylen stated that the Board will use the results of the survey to create programming ideas for graduate and professional students in the upcoming semester.

ADJOURNMENT

Having no other business, Chairman Jaylen thanked the Board for their attention and adjourned the December 4, 2019 meeting at 5:54 pm.