



Carolina Union Board of Directors

Wednesday, September 4, 2013

Meeting 1

- **Welcome and Introductions**

- **Union Orientation**
 - **Department overview**
 - **Student organizations**

- **Board expectations and bylaws**
 - **Mission**
 - **Representation**
 - **Committees**

- **Membership Committee**

- **Goals for year**
 - **Continuity and unity**
 - **Revision of the bylaws**
 - **Creation of CUAB constitution**



Carolina Union Board of Directors

Meeting Minutes

Wednesday, September 4, 2013

Attendees

PRESENT:

Carly Mathews	President of the Carolina Union
Christy Lambden	President of the Student Body
JoEllen McBride	President of the GPSF (proxy via bylaws-attached)
Kendall Nicosia-Rusin	President of the Residence Hall Association
Connor Brady	Speaker of Student Congress
Ellen Mcdermott	Carolina Union Employee Forum Appointment
Katie Lavoie	GPSF Appointment
Antonio Serrato-Capuchina	GPSF Appointment
Amira Shehata	Student Congress Appointment
Wendell Gilland (Business)	Faculty Member Appointment
Tommy Koonce (Medicine)	Faculty Member Appointment
Harold Woodard (Acad. Advising)	Faculty Member Appointment
Crystal King	Carolina Union Director

OTHER ATTENDEES:

Jacob Morse	Student Body Vice President
-------------	-----------------------------

ABSENT:

Carolina Union President Appointment (1 of 2)
 Carolina Union President Appointment (2 of 2)
 Student Body President Appointment
 Student Member-at-large
 Student Organization Representative Appointment (1 of 4)
 Student Organization Representative Appointment (2 of 4)
 Student Organization Representative Appointment (3 of 4)
 Student Organization Representative Appointment (4 of 4)
 Faculty Member Appointment



Call to Order

President Carly Mathews called the Union Board of Directors Meeting to order at 5:31pm EST.

Welcome & Introductions

President Carly Mathews welcomed all attendees to the 2013-2014 academic year and to the Union Board of Directors. She asked each member to introduce themselves to the board.

Union Orientation

President Carly Mathews presented each board member with a binder for the year. Included in the binder is information about:

- Tab 1: Building Floor Plan
- Tab 2: '13-'14 Union Workspace Allocations
- Tab 3: Union Department overview
- Tab 4: Carolina Union Organizational Chart
- Tab 5: Carolina Union By-Laws
- Tab 6: Condom Dispenser Background

President Mathews asked each board member to review the contents of the binder paying special attention to the '13-'14 Union Workspace Allocations sheet behind tab 2. She provided time in the meeting for board members to become familiar with the information she provided.

Board Expectations and By-Laws

President Carly Mathews reviewed the current Union Board of Directors By-Laws with the board. She specifically addressed the board's need to fill vacant board positions before the next board meeting. She asked the board for recommendations of student organization representatives to be considered for membership. The recommendations submitted by various board members include:

- APPLES Service Learning
- Black Student Movement (BSM)
- Carolina Hispanic Association (CHisPA)
- A dance focused performing arts umbrella organization
- Campus Y

Carolina Union Employee Forum President, Ellen Mcdermott, indicated that she would research a dance focused performing arts umbrella organization to submit to the board for consideration.



Membership Committee

President Mathews informed the board that, via the by-laws, the Membership Committee holds the responsibility of managing the process for the selection of the student organization representative appointments. Because this process was not followed under the direction of the 2012-2013 Union Board, she asked the board for recommendations on a process the board could use to fill the Student Member-at-large vacant position.

Speaker of the Congress Connor Brady suggests that an application process be followed. Faculty representative Tommy Koonce recommended filling the Student Member-at-large position after the student organization representatives are selected.

President Mathews indicated that she would call a meeting of the Membership Committee before the next general board meeting.

Faculty representative Tommy Koonce inquires about the Carolina Union Employee Forum addition to the by-laws. He states that he has been active in review and update of the bylaws and does not remember this addition. He asks that this information be verified.

Student Government Vice President Jacob Morse inquired about his role of the board. President Carly Mathews clarified that the Student Body President, Christy Lamben, holds the official seat on the board but may designate a substitute, in writing, to the Board Chair (Carly Mathews) to act on his behalf for meetings he can not attend.

Student Speaker of Congress Connor Brady inquired if he gets an appointment considering Amira Shehata, the two year Student Congress Appointment, was appointed by the previous speaker for a two year term.

President Mathews indicated that the details would be discussed in the Membership Committee Meeting.

Student Speaker of Congress Connor Brady believes the Union by-laws have been changed without congressional authority.

Goals for the Year

President Carly Mathews states that these (mentioned above) and other discrepancies is the reason she is calling for a full review of the by-laws by the 2013-2014 Union Board of Directors. President Mathews states she wants to follow the by-laws more closely and provide continuity for the board.

She further shares that it is her expectation that the members of the board become more knowledgeable about the Union and its practices and that the organizations involved become more united to provide a better experience for the entire campus.



President Mathews will be forming an ad-hoc committee to organize the Board of Directors bylaws better.

Additionally, a committee will be formed to work with CUAB to develop a governing document.

Cleaning Up

President Carly Mathews shares that in addition to three other places on campus, 6 condom dispensers have been installed in bathrooms in the Carolina Union.

Additionally, she shares that there is a "Meet the Carolina Union Director" event in the Union near Alpine on September 5, 2013 at 3:30pm EST. She encourages all board members to stop by and meet Crystal King.

Adjournment

Having no other business, President Carly Mathews adjourns the meeting at 5:53pm EST.

As a courtesy to members of the board, the below list is an extracted action item list for easy review.

Board of Directors Action Items

Ellen Mcdermott	Research a dance focused performing arts umbrella organization to submit to the board for consideration.
Carly Mathews Christy Lambden JoEllen McBride Kendall Nicosia-Rusin Connor Brady	As a member of the Membership Committee, meet to manage the process of fill all appropriate vacant board positions.
Carly Mathews	Verify and/or provide history about the Carolina Union Employee Forum appointment to the by-laws (answer to Tommy Koonce's question).
Carly Mathews	Form an ad-hoc committee to review the Board of Directors by-laws
Carly Mathews	Form a committee to assist CUAB in developing a governing document



ATTACHMENT 1

Begin forwarded message:

From: "Bhardwaj, Kiran" <kbhardwa@live.unc.edu>
Date: September 3, 2013, 11:54:46 PM EDT
To: Carly Mathews <cmath@live.unc.edu>
Cc: "McBride, JoEllen" <mcbridej@physics.unc.edu>
Subject: RE: Board of Directors Proxy

Hi Carly,

JoEllen McBride is my designee to represent GPSF at Union Board of Directors meetings. I assume this is the Board of Directors you are referring to?

Kiran

Kiran Bhardwaj
Ph.D. Student
Royster Fellow
Philosophy Department
GPSF President 2013-2014

From: Carly Mathews <cmath@live.unc.edu>
Sent: Tuesday, September 03, 2013 11:05 AM
To: GPSF President
Subject: [gpsfpresident] Board of Directors Proxy

Kiran,

In preparation for the first Board of Directors meeting, I noticed that you had designated a substitute to represent GPSF at the meetings. As indicated in the Union's bylaws, I must receive a formal notice from you specifying this substitution. Can you send me a quick reply stating this transfer of representation and the person to whom you've designated the responsibility?

Thanks,

Carly Mathews

END OF ATTACHMENT 1