

# SALES PERMIT REQUEST

This is a request for a permit to sell in or near the Carolina Union. A red sales permit is required in order to sell. Permits will not be issued without a confirmed request for the location where the sales are to occur.

## Contact and Sales Information

STUDENT ORGANIZATION

ORGANIZATION CONTACT & PHONE

PERSON IN CHARGE OF EVENT

EMAIL

PHONE

ITEMS BEING SOLD

SALES DATES

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## Solicitation Policy

- 1 Only student organizations or University departments may sell in the Pit.
- 2 The primary purpose of sales shall be to raise money for the benefit of the student organizations or the benefit of a charitable group.
- 3 Only members of the student group may sell and/or conduct promotional services and sales.
- 4 No group may sell goods or services on consignment, rent, or lease, and they must show their bill of sale/receipt.
- 5 A group is limited to ten sales days per event and two days during each summer session; a partial day or participation in a group sale counts as one day.
- 6 No sales or sales promotion shall be conducted in such a manner as to establish or to extend to the campus the appearance of a commercial enterprise.
- 7 The sponsoring organization must agree to be responsible for any damages to University property or facilities as a result of the sales activity.
- 8 The sponsoring organization must agree to remove any and all refuse or waste on campus that results directly or indirectly from their sales activity.
- 9 If using a solicitation table, each group is limited to one table that must be a Carolina Union table that has been reserved in the Office of Events Management.
- 10 Raffles are prohibited on the University.
- 11 Any sales involving the UNC-CH logo must be licensed through the Licensing Directors office through Auxiliary Services (919.962.2403). Failure to receive and document proper licensing to sell UNC-CH logo will result in not receiving a sales permit. (Items being sold with other public/private logos will need proof of licensing to receive a sales permit.)
- 12 The red Carolina Union Sales Permit must be visibly displayed on the table at all times.

Our organization will comply with all the conditions set forth in the solicitation policy governing the sale of goods and services.

REPRESENTATIVE SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

FOR OFFICE USE ONLY

Events Management \_\_\_\_\_ Date \_\_\_\_\_