Reservations

Carolina Union Reservation Timeframe:

Fall 2022: August 14 ? November 30

- Carolina Union supported General Purpose Classrooms will be reservable starting August 30, 2022, M-F after 6 pm and weekends in alignment with the Carolina Union operating hours [1].

Spring 2023: January 9 ? April 28

- Carolina Union supported General Purpose Classrooms will be reservable starting two weeks after the start of the semester, M-F after 6 pm and weekends in alignment with the Carolina Union operating hours [1].

How to Find Carolina Union Locations in 25Live:

- Search using "GSU"
- Use the 25Live Public Location Searches
  - Carolina Union Meeting Rooms
Tips for Building Your Reservations in 25Live:

- Reservations must have a designated name/title, no "Holds" will be confirmed.
- There is not a waitlist feature in 25Live. You may check a location's availability in 25Live for updates.
- Submit only one reservation for reoccurring meetings by using the Repeating Pattern feature.
  - Make separate reservations for Fall and Spring reoccurring meetings
- Pit reservations are limited to 10 per semester per organization.
- Advisors are not permitted to book on behalf of student organizations.

If you have any questions, please email eventservices@unc.edu [2].

Or login here to [3] if you are ready to book your event:

Other Campus Reservations

For more on campus venues for events visit ReserveCarolina [4].

To request classroom space during academic hours (weekdays before 6pm), contact Classroom Scheduling [5].

For information on reserving Housing spaces not included on our venues page, visit the Housing & Residential Education website [8].
Source URL: https://carolinaunion.unc.edu/departments/event-services/reservations

Links
[1] https://carolinaunion.unc.edu/about/hours-operation
[2] mailto:eventservices@unc.edu