

Event Services Pricing

Equipment and Services

Staff Labor	Student Organization	University Department
Student Labor	\$16/hr per staffer	\$20/hr per staffer
Professional Staff	\$40/hr per staffer	\$40/hr per staffer
Services	Student Organization	University Department
Offsite Audio/Lighting Production	Labor only	\$200 + labor
Building Openings	\$100/hr + labor	\$100/hr + labor
Overflow Video Feed (GH/AUD)	\$100/per day	\$100/per day
Student Stores Projection	\$25/per day	\$25/per day
Box Office	Student Organization	University Department
Contract Set-up	\$25/per 2 dates	\$60/per 2 dates
Sales Commission	5%	8%
Ticket Printing Fee	\$0.10/per ticket	\$0.16/per ticket
Wristbands	\$0.15/per band	\$0.20/per band
Late Fee	\$25	\$25

Onsite Enhancements (Union Only)	Student Organization	University Department
Acrylic Podium	\$75	\$75
Tabletop PA Podium	\$0	\$20
Standing PA Podium	\$0	\$30
Rolling LCD Display	\$0	\$30
Flip Chart	\$0	\$10
Table Linen	\$5	\$5
Table Skirt	\$5	\$5
Easel	\$5	\$5
4x8 Indoor Rolling Stage	\$30	\$30
Uplighting Enhancement	\$50/per pair	\$50/per pair
Rental Equipment (client pickup)	Student Organization	University Department
Small Portable PA	\$75	\$75
Battery Powered Portable PA	\$150	\$150
Uplighting Rental Package	\$50/per pair	\$50/per pair
Rental Table	\$2	\$2
Rental Chair	\$0.50	\$0.50

Outdoor Stage Rental	Student Organization	University Department
8'x8' Stage (labor include)	\$425.00	\$550.00
8'x12' Stage (labor included)	\$475.00	\$600.00
16'x8' Stage (labor included)	\$525.00	\$650.00
16'x12' Stage (labor included)	\$625.00	\$750.00
20'x12' Stage (labor included)	\$700.00	\$825.00
20'x16 Stage (labor included)	\$850.00	\$975.00
24'x16' Stage (labor included)	\$950.00	\$1,075.00
Extra Stage Stair	\$50.00	\$50.00

Facility Use

Room Charges	Student Organization	University Department
Fixed Set Meeting Rooms (2418, 2420, 2422, 2502, 2511, 3407, 3408, 3411, 3502, 3503, 3509, 3515)	\$0 /per 2, daily (\$20/per each additional room, daily)	\$75
Variable Set Meeting Rooms (2423, 2424, 2510, 2518A, 2518B, 3201, 3203, 3205, 3206A, 3206B, 3209, 3409)	\$0 /per 2, daily (\$20/per each additional room, daily)	\$100
Reception Areas and Lounges (Art Gallery, West Lounge)	Labor only	\$100 + Labor

Combo Rooms (2518A/B, 3206A/B)	\$0	\$200
Great Hall and Great Hall Lobby	\$0 + labor	\$600 + labor
Union Auditorium and Lobby	\$0 + labor	\$325 + labor
Pop-Up Banner Spaces	\$0	\$15 per day
Exterior Banner Lines	\$0	\$20 per day

Miscellaneous

Misc. Fees	Student Organization	University Department
3 Week Event Cancellation Fee	All Administrative Fees	All Administrative Fees
2 Week Event Cancellation Fee	Room Charges + Box Office Charges + Administrative Fees + 50% labor charges	Room Charges + Box Office Charges + Administrative Fees + 50% labor charges
1 Week Event Cancellation Fee	All Charges	All Charges
No Show Fee	\$25	\$25
Housekeeping Post-Event Clean Up Fee <i>Only applied if client leaves room in a messy or dirty state.</i>	\$50 + labor	\$50 + labor
Contract Fee <i>Assessed when coordinating 3rd party vendor rentals</i>	10%	10%

Rates reflect 2018-2019 pricing and are subject to change. Please contact Event Services for any pricing questions.

Source URL: <https://carolinaunion.unc.edu/services/put-event/event-services-pricing>