Department Event Videography Request
Name *
Department *
Billing Address *
Phone Number *
Email *

Chartfield String Information

Prior to submitting this request, we recommend checking your chartfield information in the University tracker tool, http://ccinfo.unc.edu/finance/chartfield-checker, to ensure the information submitted is valid and that we are able to proceed with your project.

Finance Contact *
Finance Contact Phone Number *
Business Unit *
Fund *
Source *
Account *
Department ID *
Cost Code 1
Cost Code 2
Cost Code 3

Project Details
Project Name *
Location *
Date *
Month ? Day ? Year ?
Start Time *
hour ? : minute ?
am ?

End Time *
hour ? : minute ?
am ?

pm
Preferred photographer arrival time *
| preferred photographer departure time: * |
|-------------------------------|-----------------|-----------------|
| hour                          | minute          | ?               |

am ?

pm

Videography Information

Video Delivery Deadline *

<table>
<thead>
<tr>
<th>Month</th>
<th>Day</th>
<th>Year</th>
</tr>
</thead>
</table>

Video Length *

Video Use *

Scope of coverage or special instructions *

Submit

Source URL: https://carolinaunion.unc.edu/departments/communications-creative-services/design-request-forms/department-event-videography